

Holy Trinity Board of Education Meeting Minutes  
August 13, 2015  
Regular Session—6:00 pm

Meeting was called to order by John O'Halloran.

**I. Opening Prayer:** Father Michael

**II. Roll Call**

Members Present: John O'Halloran, Donna Patton, Jeff Clubb, Megan Weisenhorn, Pat Benoit, Chris Cowherd, Ryan Fox, Melissa Garton, Paulette Chapman, Heather Keenan, Fr. Michael

Members Absent: Eric Hollander

Staff Present: Anne Franklin

Recording Secretary: Erin Grillot

**III. Approval of Agenda**

Pat Benoit made a motion to approve the agenda. Jeff Clubb seconded the motion. The motion was approved.

**IV. Open Forum:** None

**V. Review of Board Minutes**

John O'Halloran notated a change needed in the minutes from June regarding Policy and Personnel. With the revisions, Jeff Clubb made a motion to approve the minutes. Ryan Fox seconded the motion. The motion was approved.

**VI. Administrative Reports**

- A. Principal's Report: Heather Keenan reporting
  - 1. 453 enrollment for 2015-2016 school year
  - 2. New Teachers/Staff
    - a) Will start on 8/17
  - 3. Still need to fill crosswalk and food service positions
  - 4. PTO: Heather will serve as liaison from the PTO to the board
  - 5. BOE Table at back to school night?
- B. Religious Education/Faith Formation: Paulette Chapman
  - 1. Vacation Bible School was a success
  - 2. Summer projects
  - 3. Confirmation: August 30<sup>th</sup>
  - 4. Registration for faith formation
- C. Pastor's Report: Fr. Michael reporting
  - 1. School Administration welcome
  - 2. Faith Formation administration
  - 3. Visioning Process for Parish/School
    - a) Dr. Jeff Johnson has been hired
    - b) Will start in September and take 6-9 months
    - c) Research/information gathering
    - d) Meeting/gatherings with individuals/groups
  - 4. School Pastor's Institute
  - 5. Building updates

- a) Asbestos removal/new flooring/bathroom renovation
- b) Sidewalk repairs
- c) Church roof: fixing leak
- d) Air conditioning
- e) New dishwasher
- 6. February retreat with Immaculée
- 7. St. Peregrine statue has been commissioned
- 8. Traveling Rosary
  - a) Rosary kit that will be passed week by week from one family to another

## **VII. Liaison Reports**

- A. Liaison/Committee introduction
- B. Athletics: No Report
- C. Faith Formation: No Report
- D. Finance Council Parish: No Report
- E. PTO: No Report
- F. Technology Committee: No Report
  - 1. New inventory update: 44 tablets, 26 Chromebooks, 12 new teacher laptops
- G. SIAC: No Report

## **VIII. Committee Reports**

- A. Alumni: No Report
- B. Enrichment: No Report
  - 1. Mock trial has started
- C. Enrollment: No Report
- D. Finance: No Report
- E. Policy & Personnel: No Report

## **IX. Old Business**

- A. Peanut Allergy Conversation
  - 1. Policy revisions
  - 2. Strategy on how to implement
  - 3. 1<sup>st</sup> reading of 520.2
  - 4. Snack list
  - 5. Will share with PTO for input
  - 6. Have attorney check it over
- B. Visioning/Strategic Planning
  - 1. Covered in Fr. Michael's report

## **X. New Business**

- A. Officer Elections
  - 1. John O'Halloran nominates Megan Weisenhorn for vice president
    - a) Donna Patton seconded the motion
    - b) The motion was approved
  - 2. John O'Halloran nominates Eric Hollander for secretary
    - a) Chris Cowherd seconded the motion
    - b) The motion was approved

## **XI. President's Report: None**

**XII. Adjournment:** Megan Weisenhorn made a motion to adjourn. Chris Cowherd seconded the motion. The motion was approved.

**XIII. Closing Prayer:** Fr. Michael

FINAL