

Holy Trinity Board of Education Meeting Minutes
February 11, 2016
Regular Session—6:00 pm

Meeting was called to order by John O'Halloran.

I. Opening Prayer: Father Michael

II. Roll Call

Members Present: John O'Halloran, Donna Patton, , Megan Weisenhorn, Chris Cowherd, Ryan Fox, Eric Hollander, Melissa Garton, Pat Benoit, Heather Keenan, Anne Franklin, Fr. Michael

Members Absent: Jeff Clubb, Paulette Chapman

Staff Present: Andrea Carmichael, Regina Montgomery

Guest: Dr. Bonday

Recording Secretary: Erin Grillot

III. Approval of Agenda

John made a change to the agenda, moving Regina and Dr. Bonday (A and B under new business) to after Review of Board Minutes; With this change Pat made a motion to approve the agenda and Chris seconded the motion; the motion was approved.

IV. Review of Board Minutes

Ryan made a motion to approve the minutes from January's meeting; Eric seconded the motion; the motion was approved

V. Open Forum: None

VI. Regina Montgomery

Regina gave a school finance summary and presented YtD financial information to the board. It was agreed upon to present this information once a quarter going forward.

VII. Dr. Bonday

- A. Role of the board of education; Catholic Schools/Education
- B. Dr. Bonday's role in regards to strategic planning
- C. What can boards do to help operations in schools
- D. We are a business that provides a service, must have a clear and definite value proposition; profile of graduates—soft and hard skills; partners with the administrative team; annual parent satisfaction survey
- E. Questions/Discussions
- F. Constitution/By-Laws: Constitution: Static ; By-Laws get reviewed; every 2-3 years
- G. Staff/Contracts/Pay

VIII. Administrative Reports

- A. Principal's Report: Heather Keenan reporting
 - 1. Enrollment up 3 students
 - 2. A La Carte update
 - 3. Calendar preview/discussion
 - a) NCEA convention in April 2017
 - 4. Open House

5. Wrap Around/Space discussion
6. Debate Tournament
7. Spanish position update
 - a) Possible committee to look at the Spanish program and its future

B. Religious Education/Faith Formation: No Report

C. Pastor's Report: Fr Michael reporting

1. Visioning Process update
 - a) Some focus groups have occurred; there will be over 40
 - b) Report will probably come in the fall
2. Prairie Meadows Grant—Added ball field/track
3. Update on ball field track
4. Lent events
5. Gala Auction
6. Statue of St. Peregrine

IX. Liaison Reports

- A. Athletics: No Report
- B. Faith Formation: No Report
- C. Finance Council Parish: Covered in previous reports
- D. PTO: Anne Franklin reporting
 1. Conference meals
 2. Catholic schools week luncheon
 3. Teacher Request Forms
 4. Swim Parkas
- E. Technology Committee: Eric Hollander reporting
 1. \$24k left in budget
 2. 14 teacher computers will be updated
 3. PM grant included some technology/Chromebooks
- F. SIAC: No Report

X. Committee Reports

- A. Alumni: John O'Halloran reporting
 1. Will look at putting a blurb in the bulletin looking for more members
 2. Postcards have started to come back
- B. Enrichment: Eric Hollander reporting
 1. Lego League/Club had first session
 2. Chess club is working on getting started again
 3. Girls on the Run
 4. HyperStream
- C. Enrollment: Donna Patton reporting
 1. Parent Ambassador Program
- D. Finance: Pat Benoit reporting
 1. Copy of budget and ytd provided at their meeting
 2. Finance council receives monthly updates at their meeting
- E. Policy & Personnel: No Report

XI. Old Business: None

XII. Closing Prayer: Fr. Michael

XIII. New Business

A. Closed Session

XIV. President's Report: None

XV. Adjournment: Megan Weisenhorn made a motion to adjourn. Donna Patton seconded the motion. The motion was approved.

F E N I N A L