

Holy Trinity Board of Education Meeting Minutes
January 14, 2016
Regular Session—6:00 pm

Meeting was called to order by John O'Halloran.

I. Opening Prayer: Jeff Clubb led the group in an Our Father

II. Roll Call

Members Present: John O'Halloran, Donna Patton, Jeff Clubb, Megan Weisenhorn, Chris Cowherd, Ryan Fox, Eric Hollander, Melissa Garton, Pat Benoit, Paulette Chapman, Heather Keenan, Anne Franklin, Fr. Michael

Members Absent:

Staff Present:

Recording Secretary: Erin Grillot

III. Approval of Agenda

Jeff Clubb made a motion to approve the agenda. Chris Cowherd seconded the motion. The motion was approved.

IV. Open Forum: None

V. Review of Board Minutes

Notation of fix on roll call, moving Megan from present to absent. With the edit, Pat Benoit made a motion to approve the minutes from the December meeting. Donna Patton seconded the motion. The motion was approved.

VI. Administrative Reports

- A. Principal's Report: Heather Keenan reporting
 - 1. Enrollment update: 446
 - 2. Proposed dress code changes from Heather
 - a) Brief discussion
 - 3. Iowa Assessments
 - 4. Spanish position
 - 5. Community betterment grant
 - a) Need to decide on priority
 - b) 1-Safety; 2-ELL; 3-bell System; 4-Technology
 - 6. Catholic Schools Week
- B. Religious Education/Faith Formation: Paulette Chapman
 - 1. Faith Formation: Service Projects
 - 2. Sacramental Formation—First Reconciliation
 - 3. Parish Library cleanup
 - 4. Advent
 - 5. Professional Development/CLADD
- C. Pastor's Report: Moved

VII. Liaison Reports

- A. Athletics: Jeff Clubb reporting
 - 1. Boys middle school basketball has begun
 - 2. Concerns about girls basketball

3. No cheerleading for basketball this year
 4. Early track registration
 5. Girls on the Run
- B. Faith Formation: No Report
- C. Finance Council Parish: John O'Halloran reporting
1. Field/Track
 2. Budget for next year
 3. Year to Date information
 4. B Building repairs needed
- D. PTO: Anne Franklin reporting
1. PTO got two swim parkas for staff to test out in the parking lot
 2. Luncheon for staff during Catholic Schools Week
 3. Enrichment
 4. Teacher request system moving forward
- E. Technology Committee: Heather Keenan reporting
1. Grant discussions
 2. Server upgrade went well
 3. Computer updates for teachers
- F. SIAC: No Report

VIII. Committee Reports

- A. Alumni: John O'Halloran reporting
1. New member search continues
 2. Postcard for alumni—in pews at Christmas mass
- B. Enrichment: Megan Weisenhorn and Eric Hollander reporting
1. Lego Club meeting Friday Jan 22
 2. Chess club invite went out in email
 3. Dowling was asked about student helpers; they will get back to us
 4. Girls on the Run
 5. Speech and Debate: HT Teams did well
- C. Enrollment: No Report
- D. Finance: John O'Halloran reporting
1. Budget not balanced yet/ have put a tuition increase into that budget that will be voted on tonight
- E. Policy & Personnel: No Report

IX. Pastor's Report: Fr Michael

- A. Ash Wednesday
- B. Immaculee retreat
- C. Des Moines Metro Opera
- D. Trinity Rosary
- E. Visioning Process

X. Old Business: None

XI. New Business

- A. Tuition 2016/2017
1. Recommending a \$100 increase per student (about 3%) K-8 and for PS 3/4 and DK \$75 increase
 2. Discussion
 3. Megan Weisenhorn made a motion to approve the tuition increase; Ryan Fox seconded the motion; the motion was approved

B. BOE Survey Results

1. Review of results and feedback
2. 'Now' Action Items:
 - a) Request finance committee provide an overview of financial statements each month as well as an overviews of relationship; invite Regina to the meeting
 - b) Decisions; Utilize shared wisdom
 - c) Invite Dr. Bonday to a meeting (will be at next meeting) to give feedback; training to new members
 - d) Committees: expand membership of committees / Watch diversity of board to get not all members to be parents

C. Hot Lunch Program

1. Some negative conversations occurred on social media
2. Areas for discussion: Quality of food; more processed food; complaints of hair in the food; budget and staff needs; tone of staff towards children; PTO's relationship with the kitchen staff—sharing of materials and space for example
3. Staff has been reduced as this had been continually over budget in the past
4. Budget hasn't been significantly reduced, but had been over budget in previous years
5. Federal Guidelines
6. A la carte
7. Take Aways: Communication between groups; Personnel relationships need to be addressed; Look at quality of food and what is within our realm to change; Regina share with board the food budget over the last four years; Educating of our parents as to guidelines and rules—Q&A

D. Closed session

XII. President's Report: None

XIII. Adjournment: Pat Benoit made a motion to adjourn. Chris Cowherd seconded the motion. The motion was approved.

XIV. Closing Prayer: Fr. Michael