

Holy Trinity Board of Education Meeting Minutes
October 8, 2015
Regular Session—6:00 pm

Meeting was called to order by John O'Halloran.

I. Opening Prayer: Father Michael

II. Roll Call

Members Present: John O'Halloran, Donna Patton, Jeff Clubb, Megan Weisenhorn, Chris Cowherd, Ryan Fox, Eric Hollander, Melissa Garton, Paulette Chapman, Heather Keenan, Fr. Michael

Members Absent: Pat Benoit

Staff Present: Anne Franklin, Andrea Carmichael

Recording Secretary: Erin Grillot

III. Approval of Agenda

Jeff Clubb made a motion to approve the agenda. Eric Hollander seconded the motion. The motion was approved.

IV. Open Forum: None

V. Review of Board Minutes

Jeff Clubb made a motion to approve the minutes from the August meeting. Eric Hollander seconded the motion. The motion was approved.

VI. Administrative Reports

A. Pastor's Report: Fr. Michael reporting

1. Fall fest was success; might rethink parade float for next year to keep HT together as one
2. Walk-A-Thon
3. Family Promise homeless outreach
4. Catholics Come Home
5. Nov 7th—summit at St. Pius
6. October count at masses

B. Principal's Report: Heather Keenan reporting

1. 452 enrollment for 2015-2016 school year
2. Dress code: Leggings under skirts; how to proceed, will finalize under New Business
3. Fire prevention
4. SIAC Committee Members
 - a) Jean Fox; Liz Brott; Mary Francis McAndrews; BOE Members (Pat, Melissa, Megan)
 - b) Asked Melissa if her daughters would be interested in being the student members
5. Parent teacher conferences; new company for signups this year
6. Marketing committee met last week: Together We Create Holy Trinity theme
7. Story Time
8. Will begin having student information in The Register again
9. Curriculum nights
10. Open house planning in process
11. Tuition Transfer Grants: 5 students
 - a) Want to do again next year with bigger marketing campaign

12. English language learners; 1 staff certified in ELL
- C. Religious Education/Faith Formation: Paulette Chapman
 1. Catechist training
 2. Faith Formation started on 9/17
 - a) Enrollment up slightly
 - b) 3 special needs students
 3. EDGE kicked off 09/30
 4. Celebrate started 9/13
 5. Parent meeting for First Reconciliation
 6. First confirmation class
 7. Two 'Generations of Faith' events scheduled
 - a) Oct 28/Nov 1 and Feb 9/12

VII. Liaison Reports

- A. Athletics: No Report
- B. Faith Formation: No Report
- C. Finance Council Parish: No Report
- D. PTO: Donna Patton reporting
 1. Good turnout at meeting
 2. Spirit-wear
 3. Funds discussion
- E. Technology Committee: Eric Hollander
 1. Wi-Fi issues fixed
 2. Server upgrade project
 3. Promethean board update discussion
 4. Inventory update
 5. SysCloud
- F. SIAC:
 1. Committee identified; first meeting will be held soon

VIII. Committee Reports

- A. Alumni: John O'Halloran
 1. No meeting; update on group
 2. Discussion on a form at Christmas mass to have alumni/parents of alumni fill out
 3. Exit survey of 5th and 8th graders of how HT prepared you/memories
- B. Enrichment: No Report
- C. Enrollment: No Report
- D. Finance: No Report
- E. Policy & Personnel: No Report

IX. Old Business

- A. Peanut Allergy Conversation
 1. Policy 520.2 2nd reading
 2. Chris Cowherd made a motion to approve policy 520.2; Ryan Fox seconded the motion; the motion was approved

X. New Business

- A. By-Laws
 1. Review of By-Laws, specifically those the Board is not currently in compliance with at this time
 2. Paulette offered to edit for a new draft

B. Dress Code Policy

1. Leggings under skirts
2. Current policy states modifications can be made at discretion of administration
3. Will send out an email with the change/notification

XI. President's Report: None

XII. Adjournment: Donna Patton made a motion to adjourn. Megan Weisenhorn seconded the motion. The motion was approved.

XIII. Closing Prayer: Group 'Hail Mary'

FINAL