

Holy Trinity Board of Education Meeting Minutes
August 11, 2016
Regular Session—6:00 pm

Meeting was called to order by Megan Weisenhorn.

I. Opening Prayer: Father Michael

II. Roll Call

Members Present: Megan Weisenhorn, Chris Cowherd, Ryan Fox, Eric Hollander, Melissa Garton, Molly Pigneri, Sheila Goode, Chris Nigg, Kandice Roethler , Fr. Michael

Members Absent: Donna Patton

Staff Present: Andrea Carmicheal

Recording Secretary: Erin Grillot

III. Approval of Agenda

Eric made a motion to approve the agenda. Chris seconded the motion.

IV. Open Forum

V. Review of Board Minutes

Chris made a motion to approve the minutes from the June meeting. Ryan seconded the motion.

VI. Administrative Reports

A. Principal's Report: Kandice reporting

1. 435 enrolled for 2016-2017; still entertaining potentials
2. New Teachers/Staff Members
 - a) Still looking for Part-Time food service
3. PTO Update
 - a) 8 New Kidney tables for K-5
 - b) Ball chairs purchased for K
4. Pre-In-service

B. Religious Education Report: No Report

1. Religious Education team for Middle School is disbanding; will need to replace

C. Pastor's Report: Fr Michael reporting

1. ADA Update
2. Diocese News
 - a) Seminarians (22 total; 2 from HT)
 - b) Pastoral Center Renovation
3. Building Updates
 - a) Ballfield/track update
 - b) Asbestos removed from the north stairwell
 - c) Classrooms/hallways cleaned (MS classrooms painted)
 - d) Artist in Residence murals installed
 - e) Exterior doors replaced
 - f) St. Peregrine sculpture installed
 - g) New kitchen appliances
 - h) New dishwasher in staff lounge

4. Director of Religious Education: In conversation with two individuals
5. Visioning Process: few sessions left

VII. Liaison Reports

- A. Athletics: Kandice reporting
 1. David Kerr: New Athletic Director
 2. Meeting last week
- B. Finance Council Parish: Ryan reporting
 1. Met in June
 - a) Budget okay; Building updates; safety inspection
- C. PTO: No report
 1. Covered in Kandice's report
- D. Technology Committee: Kandice reporting
 1. Grant to get active Inspired board for music room was approved, but the quote has since changed so exploring options
 2. Checking in with staff on laptops/technology
- E. Enrichment: Eric reporting
 1. Working on keeping momentum going
 2. Hyperstream discussion
 3. Girls on the Run; registration has started for the fall session
- F. Marketing/Enrollment: Chris reporting
 1. Parent Ambassador program
 - a) Expectations set
 - b) Timeline set for goals
 - c) 8-12 parent ambassadors
 - d) Will start training in October
 - e) Duties: Speak at mass; Reach out to new families/parents; presence/outlet for questions; connection/invitation/"buddy system"

VIII. Committee Reports

- A. Alumni: No report
- B. Policy & Personnel: No Report
 1. Policies 424.3 and 424.4 had their third and final reading and were voted on and approved via email in June

IX. Old Business:

X. New Business

- A. Committees
 1. List of committees confirmed/distributed
 2. Members will need to think about what committees they want to serve on (about 2 each and 2-3 members on each approximately)
 3. Goals will be updated after committees formed
 4. Orientation will occur in the fall
- B. By-Laws Review for New Members
 1. By-Laws were emailed out prior to June meeting. Please make sure you have a copy and have reviewed as necessary
- C. Role of the Board of Ed
 1. Presentation by Fr Michael on the role of the board and that role in relation to the roles of the pastor, administration, and the diocesan board.

XI. President's Report: Last year the board had the option to attend a summit; the diocese intends to put it on again this year—recommended that you attend. Those who went last year got a lot out of it.

XII. Adjournment: Ryan made a motion to adjourn. Chris seconded the motion.

XIII. Closing Prayer: Fr. Michael

FINAL