

Holy Trinity Board of Education Meeting Minutes
December 8, 2016
Regular Session—5:30 pm

Meeting was called to order by Megan Weisenhorn.

I. Opening Prayer: Father Michael

II. Roll Call

Members Present: Megan Weisenhorn , Chris Cowherd, Ryan Fox, Donna Patton, Eric Hollander, Molly Pigneri, Melissa Garton , Chris Nigg, Anne Franklin, Fr. Michael

Members Absent: Sheila Goode

Staff Present: Andrea Carmichael

Recording Secretary: Erin Grillot

III. Approval of Agenda

Chris Cowherd made a motion to approve the agenda. Eric Hollander seconded the motion.

IV. Open Forum: None

V. Review of Board Minutes

Remove 1-4 under X.A. Ryan Fox made a motion to approve the amended minutes from the November meeting. Donna Patton seconded the motion.

VI. Administrative Reports

A. Principal's Report: Anne reporting

1. 437 enrollment (+2 since last meeting)
 - a) Continue to look at enrollment programs such as preschool fun night and others
2. Student Events
 - a) Mock Election
 - b) Thanksgiving Feast
 - c) 8th grade service projects
 - d) 5th Grade Junior Achievement BizTown trip
 - e) Middle School Retreats
 - f) Greek Olympics
 - g) 3rd graders attended Drake women's basketball game for Character Counts
 - h) 3rd-5th grade musical: Rats!
 - i) K-2 Music Program
 - j) 2nd Grade First Reconciliation
3. Current Events
 - a) Advent
 - b) Staff Volunteer Activity
4. Upcoming Events
 - a) Preschool/DK Fun Night
5. Working to expand SIAC committee
6. Thanksgiving Feast feedback

B. Religious Education Report/Pastor's Report: Fr. Michael reporting

1. Parish Events

- a) First Reconciliation
 - b) First Communion meeting upcoming
 - c) Tithing letters; budgeting will begin in January
 - d) Advent Taize prayer services
 - e) Advent Tree
 - f) Regular weekend schedule for New Year's Weekend
 - g) Middle school talks about bullying
2. Diocesan Events
 - a) Priest Ordination on December 18th
 - b) Dr. Jerry Deegan is retiring from president of Dowling
 3. Wreathes on the outside of the church were donated
 4. No movement on faith formation director position

VII. Liaison Reports

- A. Athletics: Eric Hollander Reporting
 1. Looking for a track coach
 2. Asking board's opinion on boys' basketball going through parochial leagues instead of Parks/City of Des Moines
 - a) Discussion
 3. Discussion on parochial sports setup
 - a) Will bring concerns to DCHS Board Rep
 4. Girls' cheerleading has started
 5. Boys' basketball starts soon
- B. Finance Council Parish: Megan Weisenhorn Reporting
 1. Mostly covered in Fr. Michael's Report
 2. Jeff Johnson will have a draft report Jan 15th
 3. Regina shared some items that will impact the budget from the diocese, particularly some testing changes for students
 - a) Discussion on new testing (Smart Balance)
- C. School Finance: No Report
- D. PTO: Donna Patton/Molly Pigneri reporting
 1. Holiday Boutique recap
 - a) Roughly \$23-\$25k net, numbers not final yet
 2. Start engaging more parents and volunteers
 3. Holiday Boutique
- E. Technology Committee: Eric Hollander reporting
 1. Pioneer Hyperstream competition coming up in the Spring; looking to compete
 2. Diocese level tech coordinator: Contact superintendent to ask about tech across the parochial schools and diocese to encourage the conversation
- F. Enrichment: No Report
 1. Battle of the Books
- G. Marketing/Enrollment: Chris Cowherd reporting
 1. Parent Ambassador Meeting
 - a) 11 committed to being ambassadors; have met with 8 of the 11
 - b) Good group; lots of excitement around it

VIII. Committee Reports

- A. Alumni: No report
- B. Policy & Personnel: No Report

IX. Old Business: None

X. New Business

- A. Open House: January 29th 11:30-1:00 : Board Members needed
- B. Board Policy 501.1
 - 1. Proposing changes to enrollment deadline dates; we are currently significantly later than others.
 - 2. Would change internal deadline from March 31st to February 14th
 - 3. Donna Patton made a motion to approve the revised policy; Chris Cowherd seconded the motion
 - a) The motion passed with all in favor

XI. President's Report: Next meeting is January 12th. There will be a Catholic enrollment and management workshop in Davenport; any board members welcome to attend—Thursday January 26th.

XII. Adjournment: Chris Cowherd made a motion to adjourn. Chris Nigg seconded the motion.

XIII. Closing Prayer: Group 'Hail Mary'