

Holy Trinity Board of Education Meeting Minutes  
January 12, 2017  
Regular Session—5:30 pm

Meeting was called to order by Megan Weisenhorn.

**I. Opening Prayer:** Father Michael

**II. Roll Call**

Members Present: Megan Weisenhorn , Chris Cowherd, Ryan Fox, Donna Patton, Eric Hollander, Molly Pigneri, Melissa Garton , Chris Nigg, Sheila Goode, Anne Franklin, Kandice Roethler, Fr. Michael

Members Absent:

Staff Present: Andrea Carmichael

Guests: Kayla, Master's Student from Drake

Recording Secretary: Erin Grillot

**III. Approval of Agenda**

Chris Cowherd made a motion to approve the agenda. Molly Pigneri seconded the motion.

**IV. Open Forum: None**

**V. Review of Board Minutes**

Ryan Fox made a motion to approve the minutes from the December meeting. Sheila Goode and Chris Cowherd seconded the motion.

**VI. Administrative Reports**

- A. Principal's Report: Anne reporting
  - 1. 438 enrollment ( +5 -3, net +2)
  - 2. Preschool/DK Fun Night
  - 3. Other Events
    - a) Advent Service Projects
    - b) Student Field Trips
    - c) ESA Webinars
  - 4. Technology Update
    - a) Two new SMART boards installed—Music and Technology
    - b) 3 tablets purchased
- B. Religious Education Report/Pastor's Report: Fr. Michael reporting
  - 1. Building and Facilities updates
    - a) HVAC issues
    - b) New Bell System
    - c) New benches added inside church
    - d) Sign Discussion
  - 2. 4<sup>th</sup> Grade classroom visit
  - 3. Tithing Commitment letters
  - 4. First Reconciliation
  - 5. Adult Faith Formation opportunities coming in February
  - 6. Priesthood ordination on December 18<sup>th</sup>
  - 7. On Vacation from 1/13-1/30

**VII. Liaison Reports**

- A. Athletics: Eric Hollander Reporting
  - 1. Calendar for boys' basketball just came out
  - 2. 6th grade boys just started practicing
- B. Finance Council Parish: Ryan Fox Reporting
  - 1. Predominately covered in Fr Michael's report
  - 2. Budget committee meeting next week
- C. School Finance: Chris Cowherd reporting
  - 1. Preliminary budgeting starting next week
- D. PTO: Kandice Roethler reporting
  - 1. Staff requests
  - 2. Reducing budget
  - 3. Family move night: Monday Jan 30th
- E. Technology Committee: Eric Hollander reporting
  - 1. 2 new promethean boards (computer lab and music room)
  - 2. Chrome book discussion (replacements/life/staggering of replacements)
  - 3. Plan for replacing projectors for promethean boards
- F. Enrichment: Eric Hollander Reporting
  - 1. Hyperstream
    - a) switching from game design to app design
      - (a) Looking for old android phones for testing/usage
- G. Marketing/Enrollment: Chris Cowherd reporting
  - 1. First Student Ambassador function at PS 4
    - a) Well Done
  - 2. Coffee and Donuts
  - 3. Presence at Catholic Schools Week
  - 4. Look at spreading ambassadors to teachers

### **VIII. Webinar (Dismissed for webinar)**

### **IX. Reconvened from Webinar**

### **X. Committee Reports**

- A. Alumni: No report
  - 1. Luncheon coming up soon for graduating seniors
- B. Policy & Personnel: Ryan Fox Reporting
  - 1. Met; going to begin reviewing policies

### **XI. Old Business**

- A. Board Policy 501.1
  - 1. 3<sup>rd</sup> and final reading of board policy 501.1
  - 2. Chris Nigg made a motion to approve the revised board policy 501.1; Donna Patton and Ryan Fox seconded the motion
  - 3. 501.1 passed with all votes in favor

### **XII. New Business**

- A. Candidates for BOE
  - 1. Will begin bios end of April, vote in May; begin thinking of people that would be good candidates
  - 2. Candidate discussion
- B. Board Survey

1. Megan will send out a survey to members for comments/reviews on board
- C. Next Meeting: February 9<sup>th</sup> at 6pm

**XIII. President's Report:** None

**XIV. Adjournment:** Chris Cowherd made a motion to adjourn. Molly Pigneri seconded the motion.

**XV. Closing Prayer:** Group 'Hail Mary'

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