

Holy Trinity Board of Education Meeting Minutes
January 10, 2019
Regular Session—6:00 pm

Meeting was called to order at 6:00pm by Molly Pigneri

I. Opening Prayer: Fr. Mark

II. Roll Call

Members Present: Molly Pigneri, Chris Nigg, Jolene Edgington, Thomas Sherzan, Susan Fenton, Christa Baker, Matt Koester, Mike Jonson, Erin Grillot, Fr. Mark

Members Absent:

Staff Present: Jodi Safris, Jennifer Hopkins, John Mertes

Guests:

Recording Secretary: Erin Grillot

III. Approval of Agenda

Chris Nigg made a motion to approve the agenda; Jolene Edgington seconded the motion.

IV. Open Forum: None

V. Review of Board Minutes

The request to update working on the constitution form “first reading of” to “review of. With this change, Molly Pigneri made a motion to approve the minutes from the December meeting. Thomas Sherzan seconded the motion.

VI. Administrative Reports

- A. School Report: Jodi Safris Reporting
 - a. Current registration number is 429 (+2 since last report)
 - b. Iowa assessments coming up
 - c. Kindergarten Round-Up and Preschool information night were January 7
 - d. Teacher professional development
 - e. Catholic Schools Week is January 27-February 1
 - f. Past Events
 - g. Upcoming Events
 - h. Technology fee discussion
 - i. Muffins w Mom and Donuts w Dad discussion
- B. Religious Education/Faith Formation Report: John Mertes reporting
 - a. Preparing for Christy’s upcoming maternity leave
 - b. Completed first reconciliation
 - c. First eucharist prep starting – 45 students
 - d. Advent giving tree: almost \$3,000 donated in just monetary donation plus all of the items/gifts
 - e. Faith Formation adopted a family
- C. Pastor’s Report: Fr. Mark reporting
 - a. Visioning work continuing---a faith formation survey went out
 - b. Plaza project: construction documents have been sent out for bids and are due back by the end of the month
 - 1. Goal is to break ground by spring and be done before school starts
 - c. Halfway through the fiscal year; church overall income is \$25,000 behind budget but no concerns

VIII. Committee Reports

- A. Alumni: Erin Grillot reporting
 - a. Met to discuss committee goals and action items

- b. Working on senior luncheon
- B. Policy and Personnel: Molly Pigneri reporting
 - a. Align policy 220.1 with diocesan policy
 - b. First reading
 - c. Erin Grillot motioned to approve the change; Thomas Sherzan seconded the motion; all in favor
- C. Enrichment: Chris Nigg reporting
 - a. Discussed Code of Conduct and updated a few areas of wording
 - b. Will be housed in the handbook
- D. Marketing/Enrollment: Molly Pigneri reporting on behalf of Melissa Heller
 - a. Brochures/Reports passed around that had been created
 - b. Reviewed events and projects that had happened
 - c. Discussed upcoming open house
 - d. Update on visioning work

VII. Liaison Reports

- A. Athletics
 - a. Mr. Nash is out on paternity leave
 - b. Hosting basketball tournament on February 16t
- B. Finance Council (Parish): Thomas Sherzan reporting
 - a. Security cameras installed in the church (not due to an incident; just a recommendation from the diocese)
 - b. Doors in the church are getting old
 - c. 2020 is the centennial
- C. School Finance Council: No Report
- D. PTO
 - a. Met Monday night; talked about Catholic School's Week
 - b. \$23,000 raised from Walk-A-Thon
 - c. \$23,000 raised from boutique
 - d. Asked to increase amount to school from the boutique from \$18,000 to \$21,000, which was approved
 - e. Soft walls ordered and will go up during spring break in middle school classrooms
 - f. New flexible seating furniture for middle school
- E. Technology: No Report

IX. Old Business

- A. BOE Constitution
 - a. No discussion; open item closed
 - b. Will have first reading at next meeting

X. New Business:

XI. President's Report

Next meeting is February 7th at 6pm

XII. Adjournment:

Chris Nigg and Susan Fenton motioned to adjourn. Jolene Edgington seconded the motion. The motion was passed.

XIII: Closing Prayer: Fr. Mark