

Holy Trinity Board of Education Meeting Minutes
February 7, 2019
Regular Session—6:00 pm

Meeting was called to order at 6:00pm by Molly Pigneri

I. Opening Prayer: Fr. Mark

II. Roll Call

Members Present: Molly Pigneri, Chris Nigg, Thomas Sherzan, Susan Fenton, Christa Baker, Matt Koester, Mike Jonson, Erin Grillot, Fr. Mark

Members Absent: Jolene Edgington

Staff Present: Jodi Safris, John Mertes, Melissa Heller, Andrea Carmichael

Guests:

Recording Secretary: Sherri Long

III. Approval of Agenda

Susan Fenton made a motion to approve the agenda; Thomas Sherzan seconded the motion.

IV. Open Forum: None

V. Review of Board Minutes

Mike Johnson made a motion to approve the agenda; Susan Fenton seconded the motion.

VI. Administrative Reports

A. School Report: Jodi Safris Reporting

- a. Current registration number is 429 (no change since last report)
- b. Iowa assessments were held January 14-18; awaiting results
- c. K-5 teachers currently FAST testing; testing in both literacy and math
- d. ELPA21 assessments will be held later in February; this is the annual assessment for English Language Learners; testing their progress in reading, writing, speaking and listening; also used to determine eligibility for continued services
- e. Catholic Schools Week was held January 27-February 1
- f. Past Events
- g. Upcoming Events – Conferences week of February 11; Book Fair week of February 11; VIP Breakfast February 27
- h. Middle School wall installation will take place during spring break. Half of the funding is from Prairie Meadows grant and the other half from HT funds
- i. Flexible seating was purchased by the PTO for middle school. Includes five rocking stools for the science room as well as two standing desks and chairs for the other five classrooms. Plan to include a bid for an additional ten desks/chairs for middle school in Prairie Meadows grant requests.
- j. Anne Franklin is writing and submitting four different grants

B. Religious Education/Faith Formation Report: John Mertes reporting

- a. Christy will return from maternity leave the week of March 25
- b. Vacation Bible School will be July 8-12. This year's theme is an African Safari; applications will be available beginning April 1
- c. Preparing for NCYC. The conference will be held November 21-23. Informational meeting will be held February 25.
- d. Working on new worship aid for the all school liturgies.
- e. Request will be submitted to the PTO to help finance 50 new Catholic Youth Bibles and 50 new Catholic Children's Bibles

C. Pastor's Report: Fr. Mark reporting

- a. Visioning work continuing

- b. Plaza project: construction bids came back significantly higher than expected; the two lowest bidders have been asked to come back with suggestions on ways to lower the costs; the building committee at the diocese has okayed the project.

VIII. Committee Reports

- A. Alumni: Erin Grillot reporting
 - a. Working on dates for senior luncheon
- B. Policy and Personnel: Molly Pigneri reporting
 - a. Christy Baker and Jolene Edgington have reviewed; Molly to review
- C. Enrichment: Chris Nigg reporting
 - a. Nothing new to report
- D. Marketing/Enrollment: Melissa Heller reporting
 - a. Open house – 10 new families in attendance; 71 current students checked into their rooms for STEM showcase
 - b. VIP Breakfast – first one is scheduled for February 27; registration will be sent out February 11; discussed event name change
 - c. Visioning work continues
 - d. Registration for 2019-2020 began February 1
 - e. Website redesign work will begin in March after registration

VII. Liaison Reports

- A. Athletics
 - a. Hosting boys' basketball tournament on February 16; a few more volunteers needed
- B. Finance Council (Parish): Thomas Sherzan reporting
 - a. New furnace and air conditioner in the rectory
- C. School Finance Council: No Report
- D. PTO – No report
- E. Technology: No report

IX. Old Business

- A. BOE Constitution
 - a. First reading was held
 - b. Mike Johnson made a motion to approve the first reading and Erin Grillot seconded. The motion was passed; all in favor

X. New Business:

XI. President's Report

Next meeting is March 12 at 6:00 p.m. in the media center

XII. Adjournment:

Chris Nigg motioned to adjourn. Molly Pigneri seconded the motion. The motion was passed.

XIII: Closing Prayer: Fr. Mark