

Holy Trinity Board of Education Meeting Minutes
November 6, 2018
Regular Session

I. Opening Prayer: Molly Pigneri

II. Roll Call:

Members Present: Molly Pigneri, Jolene Edginton, Chris Nigg, Thomas Sherzan, Susan Fenton, Mike Johnson, Matt Koester, Erin Grillot, Anne Franklin

Staff Present: John Mertes, Denise Mulcahy

Recording Secretary: Sherri Long

III. Approval of Agenda

Erin Grillot made a motion to approve the agenda. Susan Fenton seconded the motion.

IV. Review of Board Minutes

Mike Johnson made a motion to approve the minutes from the October meeting. Thomas Sherzan seconded the motion.

V. Administrative Reports

A. Principal's Report: Anne Franklin reporting

1. Enrollment update – 2018/19 school year – no change from up the last report; enrollment at 429
2. Later in November teachers will be engaging in Peer-Based Instructional Rounds as part of their professional development.
3. Eight Holy Trinity staff members participated in the Professional Learning Communities at Work conference in Des Moines using Title IIA funds so no cost to Holy Trinity. Eight staff members attended last year, which brings us to 15/30 formally trained using this model. The conference will be held in Des Moines next year. The ultimate goal is to reach 100% trained using this model.
4. The Walk-a-thon raised over \$28,000. Funds raised will be used to support STEM at Holy Trinity.
5. Upcoming events include PS/DK fun nights; HT500 (riding toys) in November, Advent craft and Santa in December, kindergarten room exposure (large motor movement room, game room, read aloud) in January; Holiday Boutique; mock trial competition; Board of Education open house January 27, 2019;
- 6 Trunk or Treat event raised \$700 for the 8th graders. Approximately 300 people attended, positive feedback was received.

B. Religious Education Report: John Mertes reporting

1. Faith Formation update: 42 students were confirmed October 21
2. Continue updating the faith formation files. The ultimate goal is to use one form for everyone.

3. Considering a 4-part scripture series for adults for next year as well as an in-house retreat for 10th graders.
- C. Pastor's Report: Anne reporting in Fr. Mark Neal's absence
 1. Visioning work continues; a new tagline was chosen – "Taking the journey together". The goal was to have a tagline that everyone in the parish could relate to. A parish survey and a survey of the 8th grade students were taken.
 2. Anne, Melissa Heller, Carolyn and Father Neal met to discuss the upgrade of the website; discussed desired capabilities of a new website; feedback from the parish has been solicited regarding what the new website might include.
 3. Visioning update meetings were held the weekend of October 27-28. Good attendance, some good suggestions and positive feedback from the meetings. Main topic of the meetings was the plaza project. 3D renderings were displayed. Attempting to get these renderings on the website. More meetings are coming. Hoping to break ground on the project in the Spring. It was suggested that possibly the renderings could be displayed in the bulletin or at the entrances of the church for those who couldn't attend the meetings.
 4. Grandparents Day mass went well. Third graders did an excellent job with the All Saints Day mass. The PBIS reward of "lunch with Father" is going well. To date there has been 28 lunches with various groups of students with more to come.

VI. Old Business

BOE constitution—no update. Update at December meeting.

VII. New Business:

The next meeting is December 6 at 6:00 p.m.

VIII. President's Report: No update

IX. Committee Reports

- A. Alumni: No update
- B. Policy & Personnel: No update. Will meet in December.
- C. Enrichment: Susan and Molly attended PTO meeting. Discussed code of conduct for all after school activities. Susan provided Cub Scout Pack 77 code of conduct as a starting point.
- D. Marketing: Susan, Erin and Molly met with Melissa Heller to discuss short-term marketing needs. Will be meeting to discuss longer term needs and promote enrollment events

X. Liaison Reports

- A. Athletics: No update

B. Parish Finance Council: Thomas reported the meeting was centered around the plaza project. Funds for the dividers will be there; 50% paid from Prairie Meadows funds.

C. PTO: Holiday Boutique is the weekend of November 9-10. Volunteers needed.

D. School Finance Council: No meeting

E. Technology Committee: The committee met and received a STEM wish list from Kathy. Discussed the chromebook updates/replacement plan. 3-year plan for recycle.

XI. Adjournment: Thomas moved to adjourn the meeting. Chris seconded the motion.