

Holy Trinity Board of Education Meeting Minutes  
June 14, 2018  
Regular Session

Meeting was called to order by Ryan Fox.

**I. Opening Prayer:** Fr. Michael Amadeo

**II. Roll Call**

Members Present: Ryan Fox, Chris Cowherd, Molly Pigneri, Chris Nigg, Thomas Sherzan, Erin Grillot, Sheila Goode, Fr. Michael, Anne Franklin, Melissa Garton and Jolene Edgington  
Staff Present: John Mertes, Kandice Roethler  
Recording Secretary: Susan Fenton  
Guest Present: Matt Koester

**III. Approval of Agenda**

Chris Cowherd made a motion to approve the agenda. Molly Pigneri seconded the motion.

**IV. Review of Board Minutes**

Jolene Edgington made a motion to approve the minutes from the May meeting. Erin Grillot seconded the motion.

**V. Administrative Reports**

A. Principal's Report: Anne Franklin reporting

1. Registration update – 2018/19 school year – 425
2. Review of Past Events: Middle school transition night, class picnics, 8<sup>th</sup> grade Worlds of Fun trip, 8<sup>th</sup> grade graduation, Kindergarten orientation, DCHS senior luncheon, Field Day, last day of school.
3. Staffing updates: Ashley Carroll, transitioning from K to grade 3; Jodi Safris, transitioning from counselor to Director of Student Services; Rachel Wolf, kindergarten; Cassi DeBondt, grade 3; Caroline Moffitt, grade 4; Tessa Reiter, middle school math; Kara May, counselor; PS/DK, position offered and waiting for acceptance; nurse interviews on Friday.
4. Review of achievement goals for the 2017-2018 school year.

B. Religious Education Report: John Mertes reporting

1. Faith Formation update: Jesse Manibusan is coming to Holy Trinity for a parish mission on September 9 – 11.
2. Vacation Bible School: July 9 – July 13 from 9:00 AM – 11:30 AM. 110 volunteers and participants have signed up.
3. Catechesis of the Good Shepherd: This will be replacing the Celebrate program. Michelle Helm has assembled a core team that will be starting the program this fall. Dates, times and costs are still being determined.

4. Youth Ministry: Summer social activities are being planned. Director of Youth Ministry, Christy Peletz, will move from 16 hours per week to 23 hours per week beginning on July 1.

**C. Pastor's Report: Fr. Michael Amadeo Reporting**

1. Father's last mass at Holy Trinity is scheduled for the weekend of July 8<sup>th</sup>. A farewell party is planned for Saturday, June 23. More details to come.
2. New pastor: Fr. Mark Neal has been appointed the new pastor of Holy Trinity. He begins on Thursday, July 12. Father Neal grew up in Beaverville and graduated from Holy Trinity and Dowling Catholic in 1981. He was ordained into the priesthood in 2006. He is currently assigned to St. Theresa of the Child Jesus in Des Moines.
3. Church projects: new sound system will be installed. Holy Trinity centennial is in 2020.

**VI. Committee Reports**

- A. Alumni: The DCHS alumni luncheon was attended by 24 students and staff.
- B. Enrichment: No report
- C. Enrollment: No report
- D. Finance (School): No report
- E. Policy & Personnel: No report

**VII. Liaison Reports**

- A. Athletics: No report
- B. Marketing: No report
- C. Finance Council (Parish): No report
- D. PTO: Molly Pigneri reporting. The transition of PTO leaders has begun. Meggan Fox will lead the PTO for the 2018/2019 school year. Looking for volunteers for to work the SCRIP cart after masses.
- E. Wellness: No report
- F. Technology Committee: No report

**VIII. Old Business**

- A. Thomas Sherzan reported that the review of the BOE constitution and policies will start up again in August.

**IX. New Business:**

**A. Election of 2018-2019 Board of Education leadership**

1. Molly Pigneri was elected president by unanimous vote of the board.
2. Thomas Sherzan and Erin Grillot placed their names into consideration for vice-president. Thomas Sherzan was elected on a balloted vote.
3. Sheila Goode, was elected secretary by a unanimous vote of the board.

- B. Next meeting: Thursday, August 9 at 6:00 PM

**X. President's Report:** Ryan Fox gave his final comments as board president.

**XI. Adjournment:** Chris Nigg moved to adjourn the meeting. The motion was seconded by Chris Cowherd.

**XII. Closing Prayer: Fr. Michael Amadeo**