

Dear Parents,

Parent/Teacher Conferences will be:

Monday, February 11th 3:30-7:30 pm
Tuesday, February 12th 3:30-7:30 pm
Thursday, February 14th 8:00-11:00 am

Additional time is available for Preschool 4's on Wednesday, February 13th

Parents that do not have internet access may contact their child's teacher directly. Conferences are strictly **15 minutes for Preschool - 5th grade** and **5 minutes for Middle School**. Spaces are limited. If you require more time, please contact your teacher directly to make alternative arrangements.

BOOKINGS CLOSE Friday, February 8th at 3:30 pm.

Go to <http://www.schoolbookings.net/code> and follow these simple instructions.

Simply enter the code and press 'Go.'

| | |
|-------|----|
| 5b42u | Go |
| zj9ar | Go |
| fc58t | Go |

This code is for PS & DK Teachers ONLY

Preschool 4s families: Please leave 15 minutes travel time between conferences if you have older siblings.

This code is for K-5th Grade & Specials Teachers ONLY

This code is for Middle School Teachers ONLY



Enter your details



Select the teachers you wish to see - *If you have students in multiple grade bands, you will need to log in separately using separate codes.*



Select the appointment times that best suit your family



When you click *FINISH*, your interview timetable will be emailed to you automatically. If you do not receive your email immediately – **check your junk mail folder**

You may change your bookings any time prior to the closing date, by re-visiting <http://www.schoolbookings.net/code>, and using the event code. Remember to use the same name and email address, you used when you made your original booking. Parents wishing to change their interview times after the closing date should contact their child's teacher directly.

We would love to hear what you think about online booking. If you get time, click on the "contact us" button on the www.schoolbookings.net website, and leave some feedback - anonymously if you wish, but please include the school's name and city.