

# 2018-2019 Holy Trinity School PTO SCRIP Enrollment Form

Participant Name \_\_\_\_\_

Child's Name (if different from above) \_\_\_\_\_

Address \_\_\_\_\_

Phone Number (home) \_\_\_\_\_ (Cell/Daytime) \_\_\_\_\_

Email Address \_\_\_\_\_

- **I understand that 50% of the profits generated from my orders will be credited to Holy Trinity School PTO and 50% will be allocated as follows (choose ONE of the following):**

- \_\_\_\_\_ Tuition credit to my family's Holy Trinity tuition account –2019/2020
- \_\_\_\_\_ Lunch credit to my family's Dowling lunch account – 2019/2020
- \_\_\_\_\_ Student(s) Name \_\_\_\_\_  
\_\_\_\_\_ Tuition credit to another Holy Trinity family's account – 2019/2020  
Family Name \_\_\_\_\_
- \_\_\_\_\_ Tuition credit to a family in need determined by Administration – 2019/2020
- \_\_\_\_\_ Lunch credit to my family's Holy Trinity lunch account – 2019/2020
- \_\_\_\_\_ Please donate my portion to the Holy Trinity PTO – this amount will be a charitable contribution, of which I will receive a donation letter
- \_\_\_\_\_ Disbursement paid back to you in a check – paid in July 2019

## Method of Delivery (Please select one)

You may choose to pick up your SCRIP orders at school or have them sent home with a Holy Trinity student (backpack distribution method):

- \_\_\_\_\_ I will pick up my SCRIP order on Thursdays between 3-4pm at the **school office**.
- \_\_\_\_\_ Send my SCRIP to me on Monday/Thursday afternoons with:

Child's Name \_\_\_\_\_

Grade \_\_\_\_\_ Teacher \_\_\_\_\_

I assume all responsibility in choosing the backpack distribution method. I will consider the age and maturity of my child, how he/she gets home from school, and potential situations where the backpack is unattended (after school programs, sporting events, etc.). I am aware that there are possible consequences. Scrip certificates have a cash equivalency. The Holy Trinity School PTO will not be responsible for lost, misplaced, or stolen certificates.

I have read and understand the policies and guidelines listed on the back of this enrollment form, and I agree to abide by these policies.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **Program Rules & Guidelines**

- The Family Account name must appear on all orders to ensure your purchases are accurately recorded.
- A check or money order payable to Holy Trinity School must accompany all orders. Cash is an acceptable form of payment as well. Holy Trinity School PTO does not assume responsibility for any lost or stolen folders containing monies or scrip.
- If your check is returned because of non-sufficient funds (NSF), you will be charged a \$30 fee payable to Holy Trinity School PTO or it will be taken out of your profits. After two non-sufficient funds(NSF) are tendered on your account in one school year, your Scrip ordering privileges will be limited to cash/money orders only.
- Holy Trinity School PTO will provide a summary of each participating family's designated account credit twice a year (January and June).
- Scrip certificates are purchased on your behalf and are not returnable or refundable.
- Please verify your order for accuracy upon receipt. In the unlikely event an order is incorrect; please contact Scrip Coordinators Tisa Johnson/Jenny King or Regina Montgomery in Parish Office
- Scrip certificates are the same as cash. Holy Trinity School PTO is not responsible for certificates that are lost, stolen, misplaced, or expired.
- Holy Trinity School PTO accepts no responsibility for scrip certificates sent home with your child. Please read disclaimer under Method of Delivery.
- The Scrip Year is from June 1<sup>st</sup> – May 31<sup>st</sup> of each year.
- If a family's end of year rebate is less than \$10 it will be used by Holy Trinity PTO to cover administration expenses of the program.